



Biotech Park in Biotechnology City, Lucknow

Where Cutting Edge Science Prospers

(Promoted by Department of Biotechnology, Government of India and
Department of Science & Technology, Government of U.P.)



NS-EN ISO 9001:2008

Sector-G, Jankipuram, Kursi Road
Lucknow – 226021 (U.P.), India

No. BP/4(1)/6/2017-18

Date 10.07.2017

To,

Date
Enquiry No.
Due date of Enquiry
Tender opening date
Tender Opening time

10.07.2017
BP/4(1)/6/2017-18
28.07.2017
28.07.2017
3.30 p.m.

NOTICE INVITING TENDER

Sealed tenders in two parts, prequalification and financial bid are hereby invited for the work of operation and maintenance round the clock of 11KV sub station, pump and fire station, street light, building internal and external electrical installations, lift panel, other new works, internal fire fighting system, fountain and DG sets of 500KVA & 380 KVA capacity, in Biotech Park, Lucknow from the contractors of appropriate class of CPWD, MES, Railways state PWD's and who have successfully carried out similar work for CSIR Labs/ instts, Semi -Govt. and Public Sector Undertaking. During last five years the contractors may apply for tender with proof of fulfilling the above conditions along with the copies of latest I.T.C.C or I.T. return, satisfactory completion certificates of works, proof of valid registration under Works Contract Sales Tax of Govt. of U.P. Application received after 3.00 P.M on 28.07.2017 will not be considered. The bidders are requested to go through the terms and conditions printed overleaf carefully before submission their bids.

The detail of the work/tender is as follows:-

S.N	Name of Work	Tender No.	Estimated Cost (Rs.)	Earnest Money Deposit (Rs.)	Duration	Tender Cost	Last Date & Time of submission of tenders
1.	Contract for operation and maintenance 6.00 A.M to 10.00 P.M of 11KV substation, pump and fire station, street light, building internal and external electrical installations, lift panel, other new works, internal fire fighting system, fountain and DG sets of 500KVA & 380 KVA capacity internal telephone & computer wiring in Biotech Park, Lucknow	BP/4(1)/6/2017 - 18	6.05 Lacs	2% of coated value in DD in favor of "CEO Biotech, Lucknow"	Two year	Rs. 500.00 (Submitted in DD in favor "CEO Biotech, Lucknow" at the time of submission of tender)	28.07.2017 Up 3.00 P.M

The other terms and conditions & profroma are enclosed.

Encl. As above



Yours faithfully

[Signature]
Administrative Officer



कार्यालय/office :0522-4053008, 4053005 टैलीफैक्स / Telefax +91-522-4012081

Website : <http://www.biotechpark.org.in> E-mail : ceo.biotech@gmail.com

BIOTECH PARK

SECTOR –G, JANKI PURAM , KURSI ROAD LUCKNOW

TENDER FOR

THE WORK OF

Contract for operation and maintenance 6.00 A.M to 10.00 P.M of 11KV substation, pump and fire station , street light, building internal and external electrical installations, Lift panel, other new works, internal fire fighting system, fountain and DG sets of 500KVA & 380 KVA capacity in Biotech Park, Lucknow.

Tender No: - BP/4(1)/6/2017-18

Biotech Park, Lucknow
Sector-G, Jankipuram Kursi Road
Lucknow-226021

No. BP/4(1)/6/2017-18
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Time for carrying out the work will be 24 months and the date of commencement shall be reckoned from the 10th day of issue of award letter.

The bidders must have prior experience of the operation and maintenance of 11KV sub station, pump and fire station , street light, building internal and external electrical installations , lift panel, fire fighting works and DG sets of 500KVA & 380 KVA capacity, and a proven track record of minimum five years in maintenance of above work.

The tenders should have successfully completed at least three similar works amounting to the approximated of present tender cost or above in a single contract.

The tenderers should submit the tender in the tender box kept in the room of F & AO with in the above specified date & time. Biotech Park will not be responsible for non opening of the tender put in any other box .Tender will be opened at 3.30 P.M on 28.07.2017 in the F & A.O room of Biotech Park, Lucknow.

Interested firms may download the tender document on the website:

www.biotechpark.org.in

Tender should be submitted in double sealed covers, technical bids in Form I&II with Earnest money and financial bids (in form-III) under separate covers super scribed with name of work, date and time of opening written both in the inner and outer envelops. Tenders will be received up to 3:00 P.M. on and will be opened on the same day at 3.30 P.M. in the presence of tenderers or their authorized representative, if any. Biotech Park will not be responsible for non /late receipt of the tenders due to postal transit or any other reasons whatsoever. Tenders received late or without Earnest Money shall not be considered in any case.

The CEO, BIOTECH PARK, LUCKNOW reserves the right to accept the tender in part or in whole and reject any or all the tenders with assigning any reason thereof. NIT is also available on Biotech Park website www.biotechpark.org.in

C.E.O

Biotech Park, Lucknow

GUIDELINES FOR FILLING & DEPOSITING TENDER

1. Both parts of the tenders (i.e. Part I: Pre qualification Form and Part II: Financial Bid) must be submitted along with the copy of the terms and conditions duly signed and filled in all respects.
2. All form must be legible and complete in all respects. Use of correcting fluid (whitener) and overwriting (s) are not permitted; corrections, if any, must be scored through and written afresh with the signature of the authorized person of the Firm.
3. Firms/ Their employer or consultants must have a proven track record of at least five years as mentioned in the terms and conditions.
4. The financial bid is a to be sealed separately in an envelope that should be placed inside another sealed envelops containing Part 1 of the Tender and the signed copy of the Terms and conditions and other enclosures. The earnest money may be kept in the technical bid envelop
5. Failure to do any of the above will make the tenders laible for rejection.
6. Bidder should drop the sealed tender in the tender box available in the F & A.O room for tender at Biotech Pak. Lucknow, Sector-G Jankipuram kursi road, Lucknow. The envelope containing the tender should be superscripted with name of the work and due date & time of opening of tender.
7. Bidder are advised to read these guideline and the Terms & Conditions carefully and comply with same.

Biotech Park,Lucknow
Sector-G, Jankipuram Kursi Road
Lucknow-226021
TERMS AND CONDITION OF WORK TENDER

1. Tenderer should drop the sealed tender in the tender box available in the F & A.O room at Biotech Park, Sector-G, Jankipuram kursi Road, Lucknow. The envelope containing the tender should be superscripted with name of the work and due date & time of opening of tender.
2. Tender should be submitted in double sealed cover containing the following:-
 - I. Particulars of the Tenderer duly filled in the Form-I (attached to this tender)
 - II. Experience certificate as in Form-II
 - III. Copy of partnership deed, in case of partnership firms
 - IV. Full particulars, in case of Co-operative Society for satisfactory running of Co-operative for two years.
 - V. Demand Draft for earnest money.
 - VI. Character Certificate.
 - VII. Tender document duly signed on each page by authorized signatory.
 - VIII. Tendered rate in enclosed Performa for schedule of Contract value in Annexure I
3. Biotech Park reserves the right to scrutinize credentials of all tenders and to arrive at a conclusion to its satisfactory regarding the suitable of the party based on such examination / enquiry as deemed necessary. Issuing of tender form will not as such be accepted as proof of eligibility for the contract.
4. Prospective bidders will have to satisfy the authorities of the Biotech Park, Lucknow. (hereinafter referred to as Biotech Park) of their capabilities to fulfill the terms of the contract. The bidders must have prior experience and a proven track record of minimum five years in maintenance of electrical works etc.
5. Attested copies of performance / experience certificates given by organization that the contractor had undertaken similar works during previous five years and completed the work satisfactory should be enclosed. The certificated should be signed by the Head of Office/ Administrative Officer of the institute / organization concerned. If the signatures are not legible his name may be indicated along with telephone number. The original certificated should be produced before award of the contract or the eligible contractor should be empanelled/ registered with PSU, Govt. sector etc.
6. For partnership firms, a copy of the partnership deed may be furnished.
7. In case of Co-operative Society a copy of each of article of association and the latest certificate from the Registrar, Co-operative Societies mentioning that the Co-operative Societies functioning satisfactory, for the last two years as per latest Audit Reports and other relevant record of the Society.
8. The contractor should submit the full particular of the work force to be deployed under the contract for electrical works at Biotech Park in Annexure I (Electrical activities/expertise)

clearly without any cutting. Cutting if any exceptional amount should be authenticated by putting his signature.

9. A Character Certificate which should not be of the date more than three months preceding the date of submission of certificate to be signed by District Magistrate of the District to the effect that the Tenderer or in case of partnership, any of the partners and in case of Co-operative society, the Chairman or the Secretary of the Co-operative Society have no criminal record.
10. The contractor shall have to provide the manpower as per the level of skill as per the requirements so as to carry out operations and maintenance round the clock of 11KV sub station, pump and fire station, street light, building internal and external electrical installations, lift panel, other new works, fountain and DG sets of 500KVA & 380 KVA capacity internal telephone & computer wiring, in Biotech Park, Lucknow and other related activities as detailed in Annexure.
11. The contractor shall comply with all the provisions of Contract labour laws including wages, EPF, Employees State Insurance Act and shall keep Biotech Park absolved from all acts and omissions falls breaches and/or claims, demands, loss, injury and expenses to which Biotech Park may be put or involved as a result the contractor's failure to fulfill any of the above obligations and Biotech Park shall be entitled to recover any such losses and expenses which may have to suffer on account of such claims demands loss or injury from the contractor's monthly bill or from security deposit or from any money due to contractor without prejudice to its any other rights under the law.
12. The persons employed by the contractor for the work shall be the employees of the contractor for all intents and purposes, and in no case shall relationship of employer and employee between the said person and Biotech Park shall accrue implicitly or explicitly.
13. The contractor will provide details of the persons employed for the work under the contract and will be submitting similar details in case of a substitute also.
14. The labour engaged by the contractor shall remain under the control and supervision of the contractor and the contractor shall be liable for payment of their wages, etc. and all other dues as applicable and amended from time to time which the contractor is liable to pay under the Contract Labour (Regulation and Abolition) Act 1970 and other statutory provisions as notified by the Central Government from time to time.
15. The contractor shall ensure that all the workers shall get minimum wages and other benefits as admissible under various Labour Laws. The contractor shall provide full information in respect of the wages, etc. paid to its employees so deployed in conformity with the provisions of Contact labour (Regulation and Abolition) Act, 1970.
16. The contractor shall be responsible for fulfilling all his obligations towards the persons deployed under law including Minimum Wages Act, EPF Act, ESI Act, Bonus Act,

Maternity Benefit Act, Service Tax, etc. as applicable and amended from time to time as per rules with no obligations whatsoever on the part of Biotech Park either implicitly or explicitly. In case of any dispute arising out of the preceding, the Contractor should agree and accept to indemnify Biotech Park against any claims, damages, etc.

17. The contract shall remain in force for a period of 2 year from the date of commencement of work unless terminated earlier at the discretion of the CEO, Biotech Park, Lucknow on happening of any of the circumstances as indicated below:
 - i. On the expiry of the contract period as stated above.
 - ii. By giving one month notice by Biotech Park without assigning any reason.
 - iii. Committing breach by the contractor of any of the terms and conditions of the agreement.
 - iv. On assigning the contract or any part thereof or any benefit or interest therein or there under by the Contractor to any third party / person.
 - v. The Contractor being declared insolvent by competent court of law.
18. The Contractor shall keep on discharging his duties as before till the last date of expiry of the notice period as stipulated above.
19. The Contractor shall remove all workers deployed by him on termination of the contract or any ground whatsoever from the premises of the Biotech Park and ensure that no person shall create any disruption/hindrance/problem of any nature to Biotech Park
20. The Contractor shall make the payment of wages, etc. to the workers deployed by him and shall furnish a undertaking every month that all the dues have been paid to the workers and others liabilities towards E.P.F., E.S.I., Service Tax, etc. have been fulfilled. The contractor will maintain proper records of wage register/muster roll for the whole period of contract and should be able to produce the same as and when required. The wages shall be disbursed in the first week of the following month, before presenting his monthly bill for the work done during the month duly certified to the office that the works has been carried out satisfactorily by the A.E, as representative of CEO Biotech Park. If the wages are not paid by the contractor on time, the office shall have the right to deduct the amount from the dues of the contractor and pay the wages itself to the employee on behalf of the contractor. This obligation is imposed on the contractor to ensure that the contractor is fulfilling his commitment towards his workers so deployed under various labour laws, having regard to the duties of Biotech Park in this respect as per the provisions of Contract Labour (Regulation and Abolition) Act. 1970. The contractor shall comply with or cause to be complied with, the contractors labour regulations made by Biotech Park from time to time in regard to payment of wages, wage period, deduction from wages recovery of wages not paid and deduction unauthorized made, maintenance of wage book, wage slip, publications of scale of wages and terms of employment, inspection and submission of periodical returns.

21. The contractor must be registered under the Contract Labour (Regulation and Abolition) Act 1970 as amended. Any obligations and/or formalities which for the purpose of entering into, and/or execution of the contract shall be carried out by the contractor at his own expenses, etc. and the contractor shall report the compliance thereof to the Biotech Park. The contractor shall be solely liable for any violation of provisions of the said Act or any other Act.
22. The contract can be extended for another two year at the discretion of the CEO, Biotech Park, Lucknow.
23. In connection with the services to be provided, the contractor will deploy all the required labours for work between the age of minimum 21 years and maximum 50 years.
24. The contractor will provide the required work force as per the level of skills for carrying out the assigned work under the contract.
25. The contractor shall be paid on monthly basis by cheque against the monthly measured bill raised for the job executed by him during preceding month authorized by the CEO, Biotech Park, Lucknow, for the purpose. On certifying that the work has been done satisfactorily, the bill shall be paid within 15 days of submitting the bill to the office.
26. Workers engaged by the contractor for executing the work contracted out shall be employees of the Contractor and will be on his payroll and shall receive instruction from him for the work to be carried out by them and for effective discharge of the work. The work will be supervised by the authorized representative of Contractor under instructions of the Scientist-in-charge/authorized representative, of BTP..
27. The contractor shall provide identity card to the staff employed by him showing name of the worker, father's name, date of birth and residential address which shall be produced by the worker on demand of any officer or staff of Biotech Park authorized for this purpose.
28. The Contractor shall engage only physically fit labours for the works at his sole and own risk.
29. The Contractor shall be responsible for any loss or damage caused by him or his worker by theft or otherwise to the property of the Biotech Park and shall pay to Biotech Park on demand at the current value of such properties.
30. The Contractor shall be bound to replace such workers whose conduct and services are not found satisfactory by Biotech Park.
31. In the event of any question or dispute/differences arising in this regard in respect of any matter and during the continuance of the contract or thereafter the same shall be

referred to the sole arbitration to Biotech Park or his nominee. The decision of the arbitrator shall be final and binding on both the parties.

32. On award of the contract, the contractor shall deposit in Biotech Park a sum of equivalent to 10% of contract amount in the form of DD/ Banker's Cheque drawn in favour of CEO, Biotech Park, Lucknow as security money which shall be valid for one year from the date of commencement of contract period. The security money so deposited will be liable to be forfeited or appropriated in the event of unsatisfactory performance of the contractor and/or loss or damage if any sustained by the institute on account of failure or negligence on his part/or the part of any of his workers. The security deposit shall be 10% of the contract offered value of work by the bidders.
33. The security will be refunded to the Contractor after the satisfactory performance of the contractor and expiry of the contract period.
34. The Contractor shall deposit Earnest Money with the Biotech, Park by a demand draft/Bankers Cheque issued by the a scheduled Bank in favour of CEO, Biotech Park, payable at Lucknow.
35. The Contractor will have to execute the work under the Contract successfully as per daily requirements of the works as planned on monthly basis in advance in consultation with the authorized representative of Biotech Park
36. The contractor will have to execute an agreement on Rs. 100/- non judicial stamps papers after the award of the work but before the commencement of work.
37. The last month payment of the contract shall be paid only after receiving the satisfactory completion certificate.
38. The CEO, Biotech Park, Lucknow reserves the right to accept the tender in part or reject any or all the tenders without assigning any reasons thereof.
39. The contractor shall have to maintain at his own expense attendance register throughout the contract period in which the daily attendance of the workers shall be recorded.
40. The contractor shall within fifteen days of the award of work to him produce a license/permission from the Labour Commissioner, Ministry of Labour, Govt. of India, for undertaking the work. If the license/permission is not received by the stipulated time, the award of work to him shall be liable to be cancelled. Income Tax shall be deducted at source @ applicable to be remitted to Income Tax Department.
42. Tools and machines required for carrying out different work shall be provided by the Contractor
43. The Contractor or his authorized representative shall have to be present on the site of work and will be responsible for execution of job satisfactorily.

44. The Contractor shall put a notice at the Security Officer indicating sites, number of workers on duty, their wage rate, scheduled date of payment, nature of work daily with a copy to A.E and the CEO ,Biotech Park.
45. Tender submitted shall be valid for 90 days from the date of opening for purpose of acceptance and award of work, Validity beyond 90 days from the date of opening shall be by mutual consent.
46. That the Contractor shall be responsible for faithful compliance of the terms and conditions of this agreement. In the event of any breach of the agreement, the same may be terminated and the security deposit will be forfeited and further the work may be got done from another agency at their risk and cost.
47. That if the Contractor violates any of the terms and conditions of this agreement or commits any fault or his services are not to the entire satisfaction of officer authorized. In this behalf, a penalty leading to a deduction upto a maximum of 10% of the total amount of bill for a particular month will be imposed.
48. Biotech Park will provide required material if any required for the electrical work at Biotech Park, the contractor has to inform Authorized Representative of maintenance Division in advance (at least one month) or if permitted the contractor can procure the same as per the urgency of the work.

EQUIPMENTS, MATERIAL AND STORAGE

For :- Contract for operation and maintenance 6 A.M to 10.00 P.M of 11KV sub station, pump and fire station, street light, building internal and external electrical installations, Lift panel, other new works, internal fire fighting system, fountain and DG sets of 500KVA & 380 KVA capacity in Biotech Park, Lucknow. The following works shall be carried out by the contractor:-

1. 6.00 A.M to 10.00 P.M operation and operational maintenance of 2 X 500 KVA volt. Sub- Station control room, distribution room and all control panels. Capacitor panels, cables networks, equipments, 500 KVA and 380 KVA D.G. sets , internal telephone and computer wiring, and its accessories, pump station for water supply, fire station tube wells street lights, internal lighting of entire campus, checking of mechanical/ electrical faults, operational/preventive maintenance of above items. All material requires will be supplied by the Biotech Park. All tools/tackles required for the above works will be supplied by the contractor.
2. Checking of sub-station electrical panels, water supply pumps pump station panels, water line and maintaining log books supplied by Park for all electrical installation, and record the reading.
3. Operation of ventilation exhaust fans installed in the sub-station and lights etc.
4. Cleaning, dusting of LT panel board. Water supply pumps, generator and all electrical machinery installed in the sub-station and pump station.
5. Cleaning for over- heating/abnormalities of bearing terminals, connections cable of all motors, pumps and panel etc.
6. Checking for overheating/sparking and other abnormalities of resistance type starter and carbon bushes of commutation motors.

7. Maintenance of record of running hours of generators and water supply pumps.
8. The operation shall be carried out in following time schedule with following experts:-

Shift-I

6 AM- 2PM

1. No, Electrician ITI holder skilled worker with minimum 5 year Experience
1. No. Helper semi skilled with minimum 5 years experience

Shift-II

2. *PM-m 10 PM*

1. *No, Electrician ITI holder skilled worker with minimum 5 year Experience*
1. *No. Helper semi skilled with minimum 5 years experience*

General Shift 9 AM to 6 PM

1. No. operator- Plumber with plumbing experience having knowledge of operating pump.
- 1.No. Helper- Semi skilled with minimum 5 year experience.

B- Works to be carried out weekly

1. Checking and testing of HT/LT panels, generator panel and all electrical panels and electrical equipment at sub-station
2. Cleaning of HT/LT panel equipment and generator and pump station panel equipments.
3. Checking of couple rubber bushes of water supply pumps,
4. Checking of pump glands for leakage.
5. Checking of leakage and operation of all valves installed in water supply system.
6. Checking of all distribution boards at building complex.
7. Checking of all fire fighting fittings & boards at building complex.

C- Works to be carried out monthly

1. Cleaning out the dust of all motors, cables, panels and all electrical equipments, etc.
2. Checking of all safety control operation and also the set points of all control such as overload relays, C.T. coils, power factor systems, capacitor banks, batteries and single phase preventers.
3. Checking and cleaning of water pumps.
4. Oiling and greasing of water supply pumps and exhaust fans and all motors and fans installed in the sub-station.
5. Checking and operation of all indicating lights/volt meter/ampere meters and alarm system of electrical connections.
6. Checking and setting of all fire extinguishers installed in the sub-station and HT panel room and in all other lab and office building.
7. Checking and cleaning of 2 x 500KV & 1250 KV transformer installed in the sub-station.

D. Water Supply/Distribution

1. Filling of Underground water Tanks, Pumping water, ensure smooth and uninterrupted water supply round the clock.

2. Remove promptly all the defects that may be noticed from time to time.
3. Keep the water supply and distribution system in good time to time.
4. Cleaning of underground tank once in a quarter.
5. The chlorine & salt shall be supplied by the Biotech Park as per the discussion of A.E. Biotech Park and it will be added in water supply.
6. The display board shall be prepared and daily operation details shall be noted on the display board.

The detailed terms and condition and description of jobs to be discharges by contractor under the contractual obligation shall be ser as hereunder:-

General Terms and Conditions

1. No additional charges, whatsoever except the contract amount for the operation, upkeep and routine check up of the plant will be paid.
2. The job shall be done in a diligent manner without causing any damage to the Park's property. Any loss/damage suffered to the machines and its allied equipments/control due to negligence on the part of contractor shall have to be made good to the entire satisfaction of the Biotech Park.
3. All the unskilled/semi skilled/skilled laborers, technical personal, operating personal, Etc. required for the efficient/effective operation of the sub-station, pump station, and equipment of various other installation, covered under the contract shall be qualified and experienced in the related field of work
4. The sub station and pump station shall at no time be left unattended to and the required operating staff in the station at any time shall be one experienced electrician and one skilled helper.

The contractor shall be responsible for all pumping and /or draining out of water to keep the plant room dry preventing it from flooding and to clean the drain piped etc. from time to time to ensure good house keeping of the plant.

- 5
 - a) The contractor shall on the instruction of appropriate authority of the Biotech Park forthwith remove from the work, any person employed thereon by him, who in the opinion of the Biotech Park has committed misconduct or misbehavior or is of doubtful character.
 - b) The contractor shall ensure that no person if doubtful antecedent and character is in any way associated with the contract. The contractor shall engage one qualified representative with the explicit consent of the Park and whose name shall have to be communicated to the Park in writing to supervise the jobs stipulated in the contract.
6. The contractor shall adhere to the relevant safety standard/codes of IST for various work. The contractor shall have to adhere to such safety standards/codes of practices as directed by the Park form time to time.
7. The entire work included in the contract or any work deemed essential as directed by the Park shall be executed by the contractor himself who shall not directly or indirectly transfer, assign or sub- contractor the contract or any park thereof.
8. Monthly bill in respect of items covered under the contract shall payable within 10 days from the date of submission of bills enclosing a certificate of Engineer In-charge of sub-station and pump station that the operation and maintenance work has been carried out satisfactorily as per the terms and condition of the contract. In discharge of his contractual obligation, the contractor shall comply with such provision of the contract labour

- (Regulation and Abolitions) Act 1970 and other Labour Laws, Court orders, etc as in force from time to time.
9. The Park will deduct TDS as per the provision of the Income Tax Act from the monthly compensation payable to the contractor and remit the same to the I.T. authorities.
 10. The contractor shall ensure that no person of doubtful antecedent and character is in any way associated with the contract.
 11. The safety of the substation, plant, equipment, controls and pump station equipment and controls connected with the above shall be the responsibility of the contractor.
 12. No equipment of spares of sub- station panels, pump station and other installation shall be moved out of the premises without the explicit written permission of the BTP.
 13. Except where otherwise provided in contract in question any dispute relating to the meaning of specifications, design drawing and instructions herein mentioned or as to the quality of workmanship of material used on the work of arising out of the terms and condition of the contract whether during the progress of work or after completion of abandonment thereof shall be referred to the sole arbitration of Park in respect of contract entered with the Park. The Contractor shall produced on demand the log book etc. to the Park.
 14. Proper insurance cover shall be taken for all the man power engaged for discharge of obligation under this contract by the contractor(s) his own cost to take care of the risk involved in working in the sub-station and pump station etc.
 15. The contract can be terminated by giving on month's notice in writing. The contractor shall not remove any material, instrument or equipments which might have been kept at various location for the purpose of works as per the contract without the permission of the appropriate authority of the Park.
 16. The contractor shall furnish a list of all persons engaged for various jobs at the site/locations along with their bio-data/pass port size photographs enclosing certificated form the competent authority for possessing good moral character.
 17. The contractor has to use his own tools as per requirement of work, scaffolding, stairs dusters, switch cleaning material cloth pieces, or any other material required for his work and directed by the Officer-in-Charge. A list of minimum requirements in respect of equipment, material, staff and work is placed at Annexure II for guidance of the Contractor.
 17. The contractor has to make his own arrangements for storage of his materials and equipments and at his risk. In case the Institute provides the storage space (subject to availability) rent will be charged at the rate of Rs. 5/- per sq. ft. per month. The Institute will be fully indemnified against any loss it has to incur because of Contractor's acts of omission and commission in relation to the storage.

Signature of Contractor

LIST OF EQUIPMNTS TO BE OPERATED AND MAINTAINED BY THE CONTRACTOR.

PARTA

The substation equipment consist of the following major items:-

1.	Transformer 2 nos 500KVA, 11 kv independent feeder	2 Nos.
2.	Transformer 1250 KVA , 11/0.433 KV	1 Nos.
3.	HT bus 4 bay	2 Set.
4.	HT breaker	2 No.
5.	Capacitor banks	2 No.
6.	LT distribution main panels	3 Nos.
7.	10Km long networks of HT and LT cables	
8.	Street Lighting/distributions boards	16 Nos.
9.	Building lighting/equipment, distribution boards sub-distribution board	40Nos
10	Lift electrical panel.	01 No
11.	Water supply system /Pump station Tube wells HP motor	
12.	Fountain pump system etc	
13.	Generator 500 KVA & 380KVA	2 Nos
14.	Fire station and internal fire fighting system	
15.	Internal telephone and computer wiring	
16.	BTP fittings all buildings	

Plant and tools to be provided by the contractor:-

1.	Cable fault located (HT/LT)	
2.	Hydraulic crimping tools (500mm ²)	1 Nos
3.	Megger – 100 volts	1 No.
4.	Megger – 500 Volts	1 No.
5.	Avometer	1 No.
6.	Tonge tester	2 Nos.
		(Grip upto 400mm ²)
7.	Chain pulling block with tripod	1 Set
8.	Wire rope	50mtr
9.	Jute rope	100(240mm ²)
10	Wrench set/plumbing set of wrenches/pliers	1 Set.
11.	Test energy rater	3 phase
		1 Phase
12.	Ladder / folding stool /	as per requirement Of work

Biotech Park,Lucknow

Sector-G, Jankipuram Kursi Road
Lucknow-226021.

TENDERER MUST FILL THIS FORM BEFORE SUBMITTING THE TENDER

1. Name of the Tender :
2. Name of the Firm :
3. Address with telephone number :
4. Residential Address :
5. Is the firm Registered? : Yes/No, If yes, Regd. No.
6. Give name and address of partner, if any,

	ADDRESS
(a) NAME	
(b)	
(c)	
7. Partnership Deed : Please enclose with tender
8. name of Bankers : M/s
9. Power of Attorney : Enclose attested of Power of Attorney in case of firm.
10. Name & address of the person(s)
Holding power of attorney. :
11. Specimen signature of the person
Holding power of attorney :
12. Particulars of Registration
 - (a) Registered with :
 - (b) Registration Number :
 - (c) Financial limit upto which
Registered :
13. PAN Number

Signature of Tenderer

Biotech Park, Lucknow

Sector-G, Jankipuram Kursi Road
Lucknow-226021.

DETAILS OF EXPERIENCE

Details of the works completed satisfactorily during the five years and details of annual turnover for the preceding five years which must not be less than 50% of the estimated value for which tender is being given.

S. No	Name of Work	Location / site	Period of work	Value of Work/annual turnover	Name of the Deptt. & In charge of the work
1.					
3.					
4.					

* Certificate of satisfactory completion of work signed by Head of Office / Administrative officer must be attached.

Signature of Tenderer

Biotech Park, Lucknow
Sector-G, Jankipuram Kursi Road
Lucknow-226021.

ANNEXURE – I

Work Details

S.No.	Particular	Unit	Qty	Rate for per month	Amount
1.	Contract for operation and maintenance 6.00 A.M to 10.00 P.M of 11KV substation, pump and fire station , street light, building internal and external electrical installations, lift panel, other new works, internal fire fighting system, fountain and DG sets of 500KVA & 380 KVA capacity internal telephone & computer wiring in Biotech Park, Lucknow.	Job work	1		
	Total amount Rs.				

Signature of Tenderer with Seal

Date:
Place:

Biotech Park,Lucknow

Sector-G, Jankipuram Kursi Road
Lucknow-226021.

Financial bid(form-III)

Performa for quoting rates against the work given in Annexure-I (To be quoted by the tenderer)

Amount (in figures) Rs.....

Amount (in words) Rs.....

Signature of Tenderer with seal and address

Declaration

I/we undertake to abide by the terms and conditions for the electrical work at Campuses of Biotech Park. I/we understand that this is a job contract and the persons to be deployed in Biotech Park for electrical work shall be the employees of the tenderer and shall have no claim implicit or explicit for absorption/appointment in (Biotech Park).

I/we also undertake to execute the necessary agreement before commencement of the work, if awarded.

Signature of Tenderer with Seal

Date:

Place:

